



AMERICAN ACADEMY ALUMNI FOUNDATION

(A Corporation Limited by Guarantee and founded in 1973)

32 Gregory Afxentiou Avenue,
P.O. Box 40112, 6301 Larnaca, Cyprus
Telephone No: 24815400
Telefax: 24651046
e-mail: info@academy.ac.cy
www.academy.ac.cy

Tender No: 2017-18/0004

November 6, 2017

Request for tenders for the application of new insulation material at the Roof (east side) of the AAL Weir Hall Building

I. Introduction

The American Academy Alumni Foundation (AAAF) owner of the American Academy Larnaca is looking to appoint an expert on building insulation for the above-captioned building area and according to the following requested standards/specifications.

The AAL Weir Hall Building is located on Gregory Afxentiou Avenue, Larnaca. It consists of three floors: Basement, Ground and 1st floor.

II. Procedures

The successful tenderer will be expected to:

Carry out all works pertinent to this tender, at all times according to the:

- a) Health and safety regulations and provisions of the department of labour inspection and of the regulations outlined in the Κ.Δ.Π.533/2012, ΟΙ ΠΕΡΙ ΑΣΦΑΛΕΙΑΣ ΚΑΙ ΥΓΕΙΑΣ ΣΤΗΝ ΕΡΓΑΣΙΑ.
- b) Instructions of the Health and Safety Officer / Estates Officer of the organisation.
- c) Type of works dimensions and specifications of the materials arising and shown on **DRG 1** (Appendix 1).

III. Timetable

The project will begin on **23rd November, 2017** and MUST be completed by **25th November, 2017**.

IV. Legislation and Key Personnel

Please provide:

- a) all certificates (as may be required by Cyprus legislation) for the type of service/product requested in this tender,
- b) a list of the key personnel, (stating their role), who will be responsible for the completion of the project, as well as other personnel involved in the project.

V. Placement of Offers

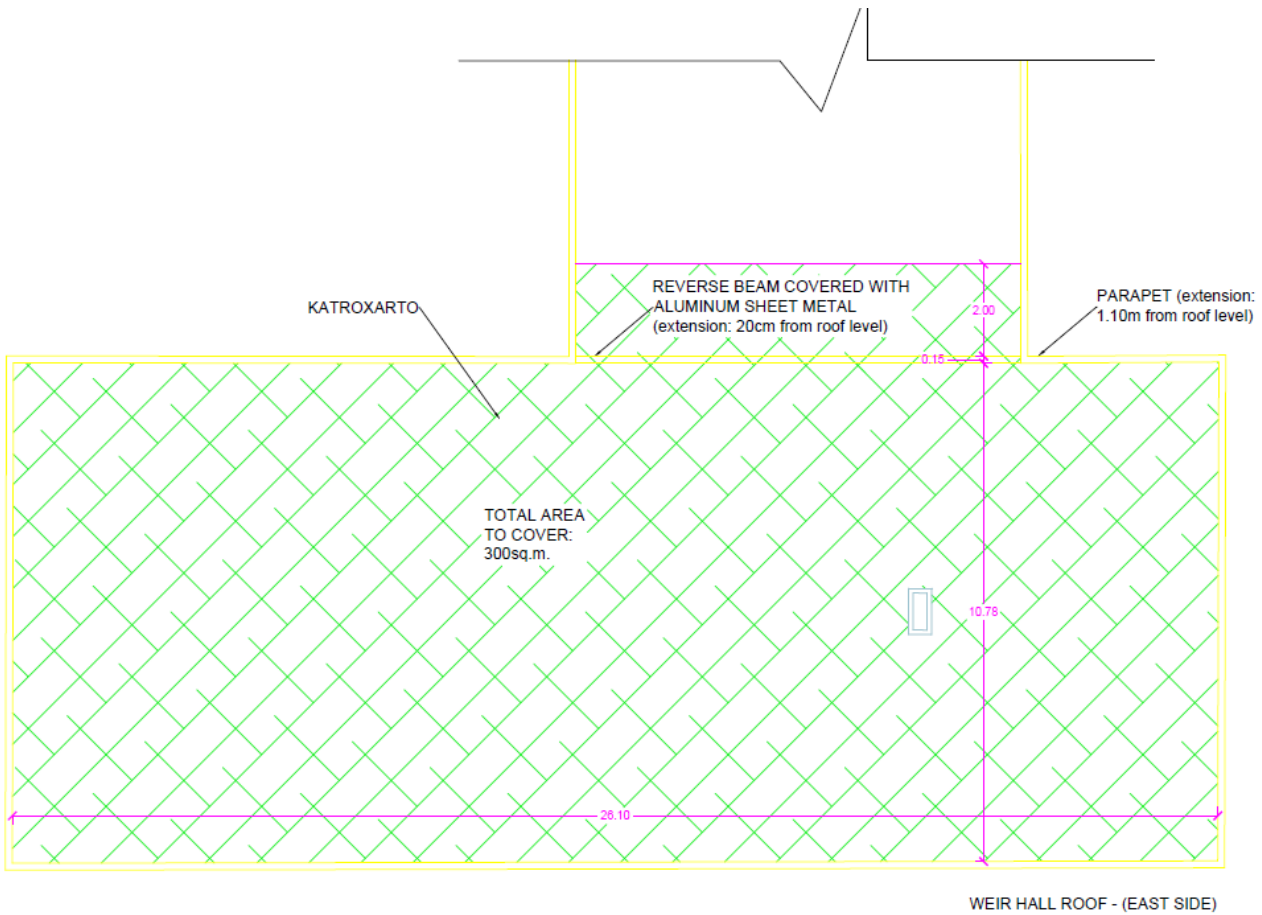
1. Tenders should be submitted in a sealed envelope by **12:00 noon, on Tuesday, 14th November 2017** in the Tender Box at the Administrator's Office (1st floor of Brotherhood Building).
2. **Incomplete tenders will be excluded.**
3. **The AAAF is not obliged to accept the lowest or any tender.**

AMERICAN ACADEMY ALUMNI FOUNDATION

TENDER REQUEST: WEIR HALL ROOF (EAST SIDE) INSULATION

VI. Appendices: Appendix 1:

Drawing No.1 (DRG 1): WH ROOF (Please note that the drawing is not to scale)



AMERICAN ACADEMY LARNACA WEIR HALL BUILDING	PROJECT: ROOF INSULATION (east side)	DATE: 03/11/2017
	DRAWN BY: Simos Nicolaou	DRG No.: 1

AMERICAN ACADEMY ALUMNI FOUNDATION

TENDER SUBMISSION: WEIR HALL ROOF (EAST SIDE) INSULATION

INSTRUCTIONS TO TENDERERS

Please provide a list of the items / materials required. On this same list please indicate the item unit price and the total quantity price. Also, please print clearly the amount required for all of the structural, mechanical and electrical labour works and please include all other charges and taxes.

ITEM/QUALITY	QUANTITY	ITEM UNIT PRICE in euro (€)	TOTAL PRICE in euro (€)
Insulation material (κατρόχαρτο) (to be applied over the existing one, cover the existing parapet to a height of 20cm, application of compound paint at joints/edges)	300m ²		
Application of Ventilation Points every 50m ²	6		
Other Works (please specify, if any)			
V.A.T. at standard rate			
TOTAL in euro (€)			

*Art. 11B VAT may apply for invoicing purposes, but please provide vat inclusive cost for tenders.

Please complete, sign and stamp this tender accordingly:

Company Name:	
Authorized Person's Name:	
Signature:	
Date:	
Contact telephone no:	Email address:
Contact mobile no:	Fax no: