



**AMERICAN
ACADEMY**
LARNACA

BEHAVIOUR POLICY

The Academy recognises that effective teaching and learning can only take place in a caring and well-ordered environment. The Academy will apply its Behaviour Policy fairly and consistently, without regard to race, gender or seniority. Good discipline is important for the growth, welfare and development of all students. In this regard the students are given clear expectations, effective pastoral support and opportunities to build good relationships. High standards of behaviour, manners and discipline are expected of all students at all times. Pupils are expected to behave in such a way as to be a credit to themselves and to the Academy.

Particular attention is drawn to the following points:

- ❖ All conduct that is anti-social or tends to bring discredit to the School, whether on the premises or elsewhere is deemed a breach of School Rules
- ❖ Bullying is not acceptable in any form and students are expected to have read the school's anti-bullying policy and embrace it
- ❖ The Academy encourages all of its pupils to show respect for each other. Disruption in lessons, public displays of intimacy, sexual activity on the school premises, fighting, vandalism, theft and misusing technology to bully, harass or abuse another pupil are not acceptable and will be dealt with firmly.
- ❖ AA strongly disapproves of the abuse of alcohol, drugs and tobacco. The school will act accordingly and students should expect to be dealt with in accordance with the school's rules.
- ❖ The possession or use of any dangerous instrument, explosive device, fireworks, or dangerous chemical is forbidden.
- ❖ Students are expected to relate well and to behave considerately towards others. Social skills are vital and learning to interact with others is a critical part of education.
- ❖ The use of mobile phones is prohibited. School staff can confiscate a mobile phone as a disciplinary penalty.
- ❖ All students should be aware that AA expects high standards of appearance at all times.
- ❖ When students are caught cheating in a test/exam or have the intention of cheating in a test/exam they will receive a zero and the test/exam is terminated.

Roles and Responsibilities

Staff – will be responsible for ensuring the policy and procedures are followed and consistently and fairly applied to all students. Staff will never ignore an incident of inappropriate conduct or behaviour anywhere in the school. The presence of all members of staff will be assertive and active - but never aggressive or disrespectful.

Parents – are expected to take responsibility for the behaviour of their child. They will be encouraged to work in partnership with the Academy and will have the opportunity to raise any issues with the school.

Students – will be expected to take responsibility for their own behaviour and uphold the School policies and principles.

Procedures

The disciplinary system reflects three levels of misbehaviour:

1. Minor - dealt with by the mentor, reporting teacher and HoY.
2. Serious - dealt with by the mentor, reporting teacher, the HoY and the AP Pastoral.
3. Very Serious Offences - dealt with HoY and the Senior Management Team (Principal and Assistant Principals).

Rewards

An ethos of praise and encouragement is central to promotion of good behavior. Rewards motivate students to realize that good behavior is valued. Rewards might include the following: Verbal and written praise, Commendations, School prizes.

Sanctions

Responsible behaviour is the expected norm at all times, in and outside the classroom. Students who display behaviour which break the rules are dealt with firmly and fairly. A variety of sanctions is available when it is considered appropriate. Sanctions include the following: Oral reprimand, written reprimand, work assignment, placed on monitoring report, detention, community service, withholding privileges such as participation in school trips and activities and, in the case of serious misbehavior, external suspension.

Student's conduct

- The conduct of a student can be described by one of the following: excellent, very good, good, poor
- The conduct of a student is recorded on the report at the end of each semester and at the end of each academic year respectively.
- If the conduct for the two semesters is the same then the conduct at the end of the year should be the same.
- In the cases where there is a difference in the conduct of the two semesters then the Principal, the Assistant Principals, the Head of Year and the teachers teaching the student decide what the conduct should be for the end of the year.
- (a) The student can have excellent conduct for the end of the year only if in at least one of the two semesters he/she has excellent conduct.
(b) In the case where the conduct needs to be lower than excellent then the reasons and justification according to the School's policies should be written in the minutes of the appropriate meeting.

Non-Academic Withdrawal

In the judgement of the Principal and the SMT, a student may be withdrawn from the school for non-academic reasons when it is determined that the student has demonstrated behaviour that: (a) poses a significant danger or threat of physical harm to self or to the person or property of others; or (b) interferes with the rights of other members of the community or with the exercise of any proper activities or functions of the school or its personnel.