

September 1, 2020

Dear Parents,

With this letter you will find the after-school activities program for the Junior School children for the school year 2019-2020. We have added some new clubs compared to last year. These include Drama/Theatre, Bracelet, Dodgeball, Greek Language, Kids Athletics, Track & Field, and Survivor.

GENERAL OVERVIEW OF THE AFTERNOON SCHEDULE

1:15 – 2:00 pm	Lunch and Playtime
2:00 – 4:00 pm	After school activities, sports and supervision
Grades 1-6	
2:00 – 3:00 pm	Activity 1
3:00 – 4:00 pm	Activity 2
Nursery & Pre-junior	
2:00 – 3:00	Activity
3:00 – 4:00	Play and Learn Activities

ACTIVITY SELECTIONS

The academic year has been divided into five calendar periods for the afternoon school. After the first week in the calendar period, the child must remain in the chosen activity until the end of the calendar period which is six to seven weeks.

FIRST COME, FIRST SERVED

Some clubs may have a limited amount of spaces, and placement will be done on a 'first come, first served' basis.

A place is guaranteed if the fees have been paid.

Please also note that most clubs require a minimum of 6 children to start and Brick4kids requires 12 children. If a club has not reached its minimum amount of children and is therefore cancelled, we will contact the parents involved, to offer a different activity or return your pre-paid fee. The actual type and number of activities offered during the new school year will depend on whether an adequate number of children have registered.

A brief description of some of the activities can be found on pages 6-7.

LUNCH

Children will have lunch in the Junior School canteen area. Children can bring their own lunch in their lunch box. Those who wish to order food from the cafeteria must previously communicate with the cafeteria owner so that you can provide to him a list of your choices for your child.

JUNIOR SCHOOL AFTERNOON PROGRAM (JSAP) FEES FOR 2020-2021

Fees for each calendar period must be prepaid and the fees for the first calendar period (September-October) must be prepaid with registration. There is also a registration fee of €10. **The fees are not refundable.** The fees include the outside yard supervision of your child until 2:00 pm when the first activity begins. The fees below do not include lunch.

CALENDAR PERIOD	1	2	3	4	5
	Sep. 14 – Oct. 31	Nov. 2 – Dec. 18	Jan. 7 – Feb. 26	Mar. 1 – Apr.23	May 10 – Jun 15
Daily until 4 p.m. (10 activities per week)	€275	€275	€275	€275	€275
Daily until 3 p.m. (5 activities per week)	€170	€170	€170	€170	€170
Per activity per each separate time slot*	€50	€50	€50	€50	€50
bricks4Kidz**	€75	€75	€75	€75	€75
Child Supervision	€5 per 15 minutes for late pick-ups or those not registered in the JSAP				

* Please note that except where otherwise noted the above fees are for a period of about 7 weeks. Thus, €50 per activity averages to about €7 per lesson or €28.60 per month.

** The €75 bricks4Kidz fee is for those who do not register for the daily program until 3 or 4pm.

DISCOUNTS

Discounts are offered for those who prepay the fees for the whole academic year.

Whole year prepaid subscription	1 child	2 children (price per child)	3 or more children (price per child)
Daily until 4 p.m. (10 activities per week)	€1250	€1150	€1090
Daily until 3 p.m. (5 activities per week)	€770	€725	€680

In addition to the scheduled activities, the following programs will be offered at an extra cost.

Entrepreneurship4Kids***	€65 per month for one 90-minute lesson each week. See Appendix.
UCMAS Level 2 Level 1 (Gr 1&2)	€60 per month; one 90-minute lesson per week. See Appendix. €
Private Music Lessons	€65 per month for one 60-minute lesson each week. See Appendix.

*** The Entrepreneurship for Kids (E4Kids) program is charged separately at €65 per month.

Please use the tables on the following pages to select the activities that you wish to register your child/children to attend. **Please take your completed tables to the Institute Office to register.** For security reasons, children who have not been registered at the office will not be allowed to participate in club activities. Please contact the Institute at 24746359 for additional information. I wish you and your children a great school year!

Sincerely,
Andrew Michael
The American Academy Institute Principal

REGISTRATION CODE: _____

ACTIVITIES SELECTION FORM

Please tick the boxes below for each activity that you would like to register your child.

If you wish to register more than one child, make a copy of the relevant tables below and **for each child fill in a separate table.**

If you want your child to stay every day until 3:00 p.m., select one activity for each day from 2 to 3 p.m. If you want your child to stay every day until 4 p.m. choose for each day one activity from 2:00 to 3:00 p.m. and another activity from 3:00 to 4:00 p.m.

Please make your selections in the right Grade/Year/Level table.

Name of child: _____ Grade/Year/Level in September 2020: _____

Name of parent/guardian: _____

Parent's/Guardian's Tel. No.: _____

Parent's/Guardian email address: _____

PRE-SCHOOL (PJ) OR NURSERY

	Monday		Tuesday		Wednesday		Thursday		Friday	
		✓		✓		✓		✓		✓
2:00-3:00 p.m.	Story Time / Drama		Art		Games		Science/ Discovery		Singing – Action Songs or	
									Preschool Bricks4Kids (for ages 3-5) (2:00-2:45 p.m.)	
3:00-4:00 p.m.	Play and Learn Activities		Play and Learn Activities		Play and Learn Activities		Play and Learn Activities		Play and Learn Activities	

PRE-SCHOOL AND NURSERY

(Please tick (✓) the box if your child will be participating in Teddy Tennis and Tiny Tykes. This information is necessary so that we know where children are on the school premises.)

	Monday		Tuesday		Wednesday		Thursday		Friday	
		✓		✓		✓		✓		✓
1:15-2:00 p.m.					Teddy Tennis					
2:00-3:00 p.m.										

REGISTRATION CODE: _____

**ACTIVITIES SELECTION FORM
GRADES 1-3**

Name of child: _____ Grade/Year/Level in September 2020: _____

Name of parent/guardian: _____

Parent's/Guardian's Tel. No.: _____

Parent's/Guardian email address: _____

GRADES 1-3 OR BY YEAR OF BIRTH (YOB)

	Monday		Tuesday		Wednesday		Thursday		Friday	
		✓		✓		✓		✓		✓
2:00-3:00 p.m.	Football YOB: 2011-13		Olympic Athletics		Outdoor Games		Survivor		Basketball YOB: 2011-13	
	or		or		Or		or		or	
	Computer Coding		Cooking		bricks4Kids (including Robotics for kids aged 8+)		Bracelet		Chess & Board Games	
	or				or		or		or	
	Arts & Crafts				Greek					
	or		UCMAS Foundation Grades 1 & 2		E4Kids age 8-15 years old (2:00-3:30)		Playground		Homework or Playground	
	Greek									
3:00-4:00 p.m.										
	or		or		or		or		or	
	Playground		Playground		Playground		Playground		Playground	

Parents who are interested in Greek language or musical instrument lessons should contact the Institute principal at 99928763.

- Greek language lessons will be offered twice per week. Days and times will be determined according to parents' preferences but also teacher availability. A minimum of 5 children must register for these lessons to be offered.
- Private piano, guitar or music theory lessons will be offered once per week. Days and times will be determined according to parents' preferences but also teacher availability.

REGISTRATION CODE: _____

**ACTIVITIES SELECTION FORM
GRADES 4-6**

Name of child: _____ Grade/Year/Level in September 2020: _____

Name of parent/guardian: _____

Parent's/Guardian's Tel. No.: _____

Parent's/Guardian email address: _____

GRADES 4-6 OR BY YEAR OF BIRTH (YOB)

	Monday		Tuesday		Wednesday		Thursday		Friday	
		✓		✓		✓		✓		✓
2:00-3:00 p.m.	Basketball YOB: 2008-10 or Kids Athletics or		Football YOB: 2008-10 or		Track & Field or Gymnastics and Motion or		Survivor or		Football YOB: 2008-10 or	
	Basketball YOB: 2008-10 or Kids Athletics or		bricks4Kids (including Robotics for kids aged 8+) or		Cooking or		Bracelet or		Chess & Board Games or	
	Arts & Crafts		Playground		E4Kids age 8-15 years old (2:00-3:30)		Playground		Homework or Playground	
3:00-4:00 p.m.	Gymnastics and Motion or		Drama/ Theatre		Art Therapy and Motion or		Dodgeball or			
	Indoor/ Outdoor Games		Playground		Playground		Playground		Playground	

Parents who are interested in **Greek language** or **musical instrument lessons** should contact the Institute principal at 99928763.

- Greek language lessons will be offered twice per week. Days and times will be determined according to parents' preferences but also teacher availability. A minimum of 5 children must register for these lessons to be offered.
- Private piano, guitar or music theory lessons will be offered once per week. Days and times will be determined according to parents' preferences but also teacher availability.

BRIEF DESCRIPTION OF SOME OF THE ACTIVITIES

MUSIC LESSONS

Private piano, guitar or music theory lessons will be provided by Florentia Savva's School of Music. With 28 years of experience, Mrs. Savva's School of Music has successfully prepared students for Greek and English music exams including the Royal Schools of Music (London) and Trinity College.

BRICKS4KIDS

This is a hands-on class where students build buildings, vehicles and other structures out of LEGO Bricks. Each class begins with a student-led discussion related to the model of the day. Students build a new structure each week. While exploring principles of engineering, architecture, and physics, students develop problem solving and critical thinking skills.

Lessons are designed around students' interests with themes such as animals, space, transportation and sports. Children work in pairs thus fostering teamwork and cooperation. By completing a new project each week children also build their self-esteem.

The material covered and projects undertaken vary according to age. Pre-School children will use Lego Duplo Bricks to build various types of objects. Some of the themes are: Fun at the farm; Things around the house; Famous places; A trip to the zoo; Water, water, everywhere.

Children in Grades 1-6 will use Bricks4Kids Project Kits to work on various themes such as: Air, Land and Sea; Energy; Forces of Nature; Interesting Inventions; Laws of Motion; Life Science; Architecture. Children aged 8 and above will also be able to work on robotics projects.

ENTREPRENEURSHIP FOR KIDS (E4Kids)

The innovative program "E4Kids: Entrepreneurship for kids" is offered for the first time in the Cypriot market by the American Academy Larnaca Institute and the companies GrantXpert Consulting and Growth Mindset.

The duration of the program is 8 months (from October to May) and is aimed at children aged 8-15 years old. Minimum number of children in group is 8 and maximum 10. The program's main goal is to create new skills and strengthen the existing ones that relate to social and emotional skills (soft skills) of children, such as communication, problem solving, resilience, self-confidence, analytical thinking, creativity, empathy, etc.

Throughout the program, children create experiences through a continuous rotation of successful and unsuccessful attempts to end up developing their own business idea and creating their own product or service that they will present to their parents at the end of the academic year.

In this way, the children participating in this program are better prepared to face tomorrow's challenges more efficiently, for themselves and their future collaborators, since they will be able to use their social, leadership and entrepreneurial skills that they will develop along the way, integrating them with the Growth Mindset philosophy.

UCMAS

Universal Concepts of Mental Arithmetic Systems (UCMAS) helps promote active brain fitness. Using a special abacus as a tool and engaging in other activities, children solve arithmetic exercises. The benefits of UCMAS include improved listening and visualization skills, improved memory, better focus and concentration, increased self-confidence, proficiency in math, and higher academic achievement. Those interested should visit www.ucmas.com.cy and contact the Institute principal for more information.

TINY TYKES

TinyTykes Cyprus is an innovative program, which was created by special educators and football specialists, to teach basic football skills and life skills in children (boys and girls) aged 18 months to five years old. TinyTykes was created to promote and improve the most critical points of a child's development with an emphasis on fun.

The program aims at using football as a means of developing the following: balance, agility and coordination, technical skills, physical development, confidence, teamwork, social skills and communication skills, colour identification, and numerical learning.

INDOOR/OUTDOOR GAMES

Children will have the opportunity to play different games each week including:

- bean bag (cornhole),
- boules,
- ring toss,
- kick darts game using soft balls and large Velcro blow-up dart board

GYMNASTICS & MOTION

Gymnastics & Motion consist of a series of exercises inspired by calisthenics, gymnastics and ballet. They lengthen and stretch all the major muscle groups in the body in a balanced fashion. The exercises will help to improve flexibility, muscular and postural strength, and balance.

ART THERAPY AND MOTION

Through motion aimed at creating art, children build skills that will aid them in both academic and personal endeavors. This club develops social skills, reduces stress and anxiety, and helps children understand and communicate their experience of the world around them.

COOKING CLUB

Below are just a few of the great cooking club creations. The photos speak for themselves.



Educational and Medical Information

Please indicate below any Disabilities, Learning Difficulties, Medical problem or other information that the American Academy Larnaca should be aware of. Please submit certificates where appropriate. This will in no way disadvantage the student. The information is required so that we may provide a better service to your child.

The Administration/Registration Fee is €10 for each child regardless of the number of activities/lessons he or she attends.

Payments for tuition and activities must be prepaid.

The Institute reserves the right to not allow students who have not paid off outstanding balances owed to continue to have lessons or participate in any other Institute activity. Moreover, if a student's conduct is unacceptable, the Institute reserves the right to terminate the student's participation in any lessons or activities. Finally, the Institute will not bear any liability with regards to bad performance of the student in internal or external exams, and is not and cannot be held responsible for loss or damage that might occur to the student's property on the American Academy Larnaca premises.

Payment Methods

- Cash or Cheque or Credit Card at the Treasury Department, Monday to Friday 07:15-18:00
- JCC Smart (<https://www.iccsmart.com/e-bill/23370026>) through the Tuition Fees section
- Bank Transfer to:

	Bank of Cyprus	Hellenic Bank	Astrobank	Eurobank EFG	RCB	Ancoria Bank
A/C No	0556-11-000692	301-01-237872-01	72-5320	200100193969	006154001	0021772101018
IBAN	CY28 0020 0556 0000 0011 0006 9200	CY67 0050 0301 0003 0101 2378 7201	CY29 0080 0360 0000 0000 0072 5320	CY57 0180 0004 0000 2001 0019 3969	CY79 1260 0000 0000 0000 0615 4001	CY48 0290 0301 0000 0217 7210 1018
BIC	BCYPCY2N	HEBACY2N	PIRBCY2N	ERBKCYN	RCBLCY2I	ANCOCY2N

Parent's or Guardian's Name		Signature		Date	
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AUTHORIZATION WITH REGARDS TO PERSONAL DATA

I, with ID number
with this statement hereby authorise the American Academy Larnaca Institute to use my personal data such as identity number, name, address, email, telephone, etc. declared during the registration of **my child** for his/her Junior School Afternoon Program lessons at the American Academy Larnaca Institute to be lawfully stored, used and processed in the sense of the General Data Protection Regulation (GDPR) as applicable, by the American Academy Larnaca Institute and the Junior School Afternoon Program in Cyprus.

It is understood that the personal data of the child will be kept confidential and will be treated as such. Any information will not be disclosed to any person / organization other than the American Academy Larnaca Institute and the Junior School Afternoon Program in Cyprus, except in cases where the Law permits.

PARENT / GUARDIAN

Full Name:

Signature:

Date:

PARENTAL CONSENT FOR USE OF STUDENT PHOTOGRAPHS

Child's Name: **Class:**

In compliance with the General Data Protection Regulation, we need your permission to process your child's photographs and/or videos. If you wish to grant us permission kindly complete and submit this form to the school during the Registration Day. If you do not clearly indicate your consent by ticking the box, we will understand that you do not consent, therefore we will not process any of your child's data.

I consent to the use and publication of my child's photographs and/or videos:

1. In printed material, displays, magazines, newsletters, leaflets
☐ Yes ☐ No
2. On the AAL website
☐ Yes ☐ No
3. On the AAL Social Media Pages (YouTube, Facebook, Instagram)
☐ Yes ☐ No

You can withdraw this consent at any time by emailing us at info@academy.ac.cy. We will subsequently delete your data from our databases and make reasonable efforts to delete it from the third parties' media specified above. We will retain your child's personal data for 3 years from the date on this consent form and then delete it.

The American Academy Larnaca and the American Academy Alumni Foundation Ltd follow the General Data Protection Regulation and therefore the data you provide us will only be used for the purpose for which you have consented to. You have the right to access, rectify and erase any of your data, or request restriction of a specific processing. We will never transfer your personal data to any third parties or use it in ways other than the purpose you have given it to us. In case you need more information regarding the protection of your personal data and the exercise of your subject rights, you can view our privacy policy at www.academy.ac.cy or email us at dpo@academy.ac.cy.

Parent's Full Name

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Signature

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Date

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