



AMERICAN ACADEMY ALUMNI FOUNDATION

(A Corporation Limited by Guarantee and founded in 1973)

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March 11, 2024

Supply and installation of chairs for the auditorium of the American Academy Larnaca (private school)

I. Introduction

The American Academy Alumni Foundation (AAAF) owner of the American Academy Larnaca is looking to appoint a contractor for:

1. The supply, assemblage and fitting of the described on this document furniture (see TABLE "A").
2. Tenderers must provide information of product make, dimensions, technical characteristics and certificates.
3. More than one option may be quoted.
4. The successful tenderer must be able to deliver and fully complete works by August 01, 2024.

II. Procedures

The successful tenderer will be expected to:

1. To carry out ALL of the required works according to the health and safety regulations of the department of labor and inspection.
2. To provide ALL of the certificates as may be required by Cyprus legislation.
3. To provide ALL certificates of the type /specifications /pictures /approval of service/product requested in this tender.
4. To complete ALL of the fields as outlined on the **TABLE "A"** at the tender submission page 3.

III. Placement of offers

1. Tenders should be submitted in a sealed envelope by **12:00 a.m., on Friday, 29th of March 2024** in the Tender Box at the American Academy Larnaca Main Office, Markou Drakou street, Graduates Centre Building, tel:24746354.
2. **Incomplete tenders will be excluded.**
3. **The AAAF is not obliged to accept the lowest or any tender.**

IV. Tender submission page

TABLE A:

ITEM (SHORT DESCRIPTION)	QUANTITY	UNIT PRICE in euro (€)	TOTAL PRICE in euro (€)
Theatrical mounted seating arrangement for the steps area of the hall (drawing / appendix 1) <ul style="list-style-type: none"> • Seat height – 460mm • Seat Spacing (Lateral) – 510 mm/460 mm between arms; 530 mm/480 mm (dimensions are indicative) • Seat and aisle signage 	180		
Stackable seating arrangement for the flat area of the hall (drawing / appendix 1) <ul style="list-style-type: none"> • Seat height – 460mm • No arms • Upholstered fabric or leather imitation seat • According to EU standards EN139 & EN1729 	300		
Trolley for the stackable seats (optional)	1		
<u>ALL</u> other costs (please outline):			
TOTAL			
VAT			
GRAND TOTAL			

Company Name:	Date:
Authorized Person's Name:	
Signature:	Contact tel./mobile no:

V. Appendices

Appendix 1:

